

Manchester UMC Leadership Board Meeting Minutes

December 18, 2022

Room 141 and Zoom, 3-5pm

Secretary: Rob

Attendance: In person: Beth Hunyar, Jeff Haupt, Susanne Mertens, Rob Peterson, Linda Horodenski, Kim Taylor West, June Van Klaveren, George Mogannam, Dave Divjak, Izzy Massey, Ali Fields, John Higdon, Craig Looney, Rev. Andy Bryan, Rev. Jim Peich, Rev. Phil Estes. Via Zoom: Kristi Koehl, Jim Lange, Suzanne Shimkus, Sue Belval, Joy Parisien.

Visitors: In person: Beth Boemler; via Zoom: John Himpel.

- 3:00 (10 min)
 - Call to Order and Welcome
 - Joys and Concerns (I) Kim's Daughter marriage, Beth's Dad's family, sick kids, safety from accidents.
 - Devotional (Linda) – I Wonder (poem)
- 3:10 Ministry Highlight (5 min)
 - Beth Boemler
 - Director of Youth Ministry – Confirmation program for 7 & 8 graders. At the end of the year they are to contemplate if they are ready to take the next step and process their faith. The students then take the membership and faith vows that their parents took for them as infants. Intentionally making confirmation as part of the church services and not a separate activity. We have an average of 15 kids in the program.
- 3:15 Old Business (5 min)
 - Approve November '22 Meeting Minutes (V) Motion to approve by George, seconded by Kim. Passed unanimously.
 - Approve 12/11/22 Closed Meeting Minutes (V) Motion to approve by Linda, seconded by Jeff. Passed unanimously.
- 3:20 Congregational Input (5 min) No one scheduled (I)
- 3:25 Department Updates (70 min)
 - 3:25 Lead Pastor Update (Pastor Andy) (20 min)
 - Discipleship Promises (I) – Discipleship commitment card will be given to people in service and online. This will be done two other times during the year. We will walk through our promises. **Prayer** will look at five, ten, twenty or more minutes of prayer daily. **Presence** will look at next four months and how often will you be in service, small group. **Resources** will have a blank on the card for percentage and/or the dollar amount of the gift, plus options to give an above and beyond commitment, and to the endowment fund. **Service** asks how I serve and will continue to serve, for the next four months whether it is internal or external. **Witness** asks, over the next four months to be intentional about our witness, for example - share our story verbally with friends, or share our written story with the church. These cards will help with accountability and will impact attendance and giving. Currently working with Pastor Winter for formatting and design. Personal connection with those attending and more effective than just mailing.
 - 3:45 Ministry and Leadership (Pastor Jim) (20 min)
 - Human Resources (R)
 - **Children & Family**
 - Today was Chessey's last Sunday School.
 - Rev. Brenda Stobbe hired. Starts Jan. 1st. Weekdays at first. Sundays after Easter.
 - Suzie Warsaw will lead Sunday mornings as she does now.
 - Chessey and Pastor Brenda have been transitioning responsibilities

- Chessey's last day is Christmas Eve.
 - **AV Coordinator**
 - Justin Stewart hired. Started today.
 - **Youth Admin**
 - Felicia resigned her position. Her last day is Dec. 31, 2022.
 - Lisa Melton will provide 10 hours administrative support per week
 - **Custodians**
 - Changing the custodian hours to be M-F 7:30 to 4p starting January 2023
 - Occasional weekends.
 - Adding Food Waste trash cans. Ministry leaders will be expected to put food waste into designated trash bins
- **Program Ministry (R)**
 - Pew cards are returning for Christmas Eve. Pew rack stuffing party this Wednesday at 3:30p in the Sanctuary. All welcome to help.
 - Getting ready for 15 weeks of Community Dinners (M&Ms) in the spring
 - The Christmas Tree lot has finished for the year
 - Congregational Care
 - There are 6 candidates for the new Stephen Ministry. Training will start in January.
 - Century 3 Engagement Builders taskforce has sent out their survey to a sampling of the congregation. Those results will be collected through January 2023.
 - Preschool is launching a rebranding in January 2023. New logo. New website.
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- 4:05 Operations and Generosity (Pastor Phil) (30 min)
 - Finance Update (R) – November financials show we are tracking well. We are tracking to a \$137,604 deficit instead of the \$357,980 budgeted deficit. Capital contributions are well under budgeted numbers. We are now at 80 days of reserves at of goal of 90 days. We have 59 more giving households that we did at this time last year.
 - Ameren BizSavers Update (R) – Received a \$5,200 energy rebate for the HVAC updates.
 - Grounds (R) – Grounds crew spread the mulch around the property and bushes and trees were trimmed. 12.14.22 Fellowship hall demolition was completed. It really helped brighten the space. Committee will meet in January to make a determination about the flooring. Goats on the Go is coming out in January to meet about removing the honeysuckle by the bike house.
 - Fundraisers (V) – Received list of Fundraisers split between appeal for support and selling items.
 - Budget Review Committee (R) – Met this last week and did a deep dive into the budget detail.
 - 2023 Budget (V) – Funds for the Fellowship Hall are restricted, coming from the endowment. We need to relay the information the expenditures that are funded with restricted endowment are paid from Endowment funds only, and not from the General Fund. General discussion and questions regarding the budget. Motion to approve by Rob, Seconded by Kim. Budget passed with all voting in favor, with the exception of 1 abstain (Ali Fields).
- 4:35 New Business (25min)
 - Staff Appreciation Breakfast Tuesday, December 20th (R)
 - Charge Conference January 7, 2023. 10am. Zoom (R)
 - Final Thoughts from Out-Going Board Members (I) – Linda discussed the positives of meeting and working with everyone and the closer look at how the staff works together. Serving during the pandemic and the budget issues. Susanne discussed serving during Covid, and the confidence in the church and the people serving. Jeff discussed working with the Chair as the lay leader. Looking back where we have come from in the last three years. 35 meetings and 88 motions to vote. If you have a question ask it, if you have a comment make it because we are speaking for several other

people. Ali discussed the impact on her personally, and how the board votes were leading to change and impacting others greatly. Great experience to learn how the church runs and operates. Beth discussed her call from Pastor Weeks to become a member, and the decision to open the meetings up to the congregation.

- Official Transition of Chairman and Lay Leader (Kristi) (R) – Discussed ways to make the staff appreciated.
 - 2023 Calendar – Discussed possible changing the date of the meetings to the second Sunday *instead of the fourth, starting in May. This was in response to clergy request around preparing the Financials for review. May timeframe was selected to give enough advance notice to the Board to update schedules (and avoid Easter Sunday in April.)* New calendar will be sent out.
 - Board Buddy Initiative – Each board member would get one to two staff members. Assignments will be given out at the January meeting.
- 5:00 Closing Prayer (Kristi)
- Adjourn

Next Meeting:

January 22, 2023

Room 141 and Zoom, 3-5pm

Secretary: Kim

Devotional: June

Closing Prayer: George

Key: (R) Reporting, (I) Input needed, (V) Vote needed